

Govt. of the Punjab

Technical Education & Vocational Training Authority (TEVTA)



BIDDING DOCUMENT

“ANNUAL REPAIR/SPECIAL REPAIR WORKS”

**GOVT. COLLEGE OF TECHNOLOGY, Multan TO BE MADE UNDER
SINGLE STAGE ONE ENVELOP PROCEDURE**

Bid Reference No:	GCT/MN/AR-SR/23/01	
Nature of Work:	Repair of Boundary Wall	
Method of Procurement:	Single Stage One Envelope	
Last date of issuance of bidding Documents:	28-04-2023	
Last Date & Time of Receipt of Bids	29-04-2023	10:00 A.M
Opening Date & Time	29-04-2023	10:30 A.M

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

Table of Contents

Sr. No.	Description	Page No.
01.	Invitation to Bid	3
02.	Instructions to Bidders	4-5
03.	Form of Bid	6-7
04.	Form For Award of Contract (Contract Agreement)	8-9
05.	Bidding Documents AR/SR GCT Multan	10-11
06.	Terms & Conditions of the Contract <ol style="list-style-type: none"> 1. Scope of Work 2. Procurement Procedure and Method of Procurement 3. Validity of bids 4. Currency 5. Govt. Taxes 6. Preparation of Bids / Proposals 7. Rates on the Bid Form 8. Alternative Bids 	12
07.	<ol style="list-style-type: none"> 9. Acceptance of Arithmetical Errors. 10. Verification 11. Submission of Bids 12. Opening of Bids 13. Evaluation & Award of Contract & Work Order 	13
07.	<ol style="list-style-type: none"> 14. Rejection of Bids 15. Payment Mode 16. Taxes 17. Bid Security 18. Release of Bid Security 	14
07.	<ol style="list-style-type: none"> 19. Arbitration 20. Black Listing Procedure 21. Communication 22. Non-Attendance of Contract 23. Delay in Execution of Work 24. Extension of Time 	15
08.	Affidavit	16
09.	Checklist / Guidelines for Bidders	17

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____



GOVERNMENT OF THE PUNJAB
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY
GOVT. COLLEGE OF TECHNOLOGY, MULTAN

Web Site: www.tevta.gop.pk Email: principalgctmtn@gmail.com
 Ph: 061-4230505



INVITATION TO BID

Govt. College of Technology, Multan invites sealed bids through registered post/courier from the well reputed bidders, contractors/ firms, enlisted/renewed with C&W and registered with PEC for the current financial year in the field of building works and also having valid and active GST and NTN Number for below mentioned AR/SR work.

Sr. No.	Bid Reference No	Nature of Work	Time Duration	Estimated amount (Rs)	Bid Security (Rs)	Bid Opening Date & Time
1	GCT/MN/AR-SR/23/01	Repair of Boundary Wall	1 Month	Rs.1402815/-	Rs.28060/-	29-04-2023 at 10:30 A.M

Tender documents can be obtained from Govt. College of Technology, Multan @ of Rs: 1000/- (Non-refundable) after depositing the said cost in “**Account No: 5310023955100148**” up to **28-04-2023** on submission of written request on bidder’s letter head. Sealed bids along with **2% bid security of the estimated amount** (refundable) mentioned above must be attached in the form of Pay Order / CDR / Demand Draft / Banker’s Cheque favoring “Principal Govt. College of Technology Multan” should reach Govt. College of Technology, Multan on or before **29-04-2023 till 10:00 A.M** which will be opened on the same day as per schedule given above in the presence of the bidders / representatives. The AR/SR work process will be governed under Punjab Procurement Rules 2014. **Single stage one envelope** bidding will be followed. This invitation of bid along with bidding documents is also available on PPRA website, College Website and TEVTA website are only for information, bid can only be submitted on the bidding documents obtained from Govt. College of Technology, Multan. In case of public holiday on the bid opening day bids will be opened on the next working day.

PRINCIPAL

Govt. College of Technology, Qasim Pur Colony Multan

Web Site: www.tevta.gop.pk

Email: principalgctmtn@gmail.com

Ph: 061-4230505

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

INSTRUCTIONS TO BIDDERS

1. Single stage one envelope procedure will be adopted.
2. Erasing, cutting/ overwriting should be avoided. However, in case of erasing, cutting / overwriting, the same shall properly be signed.
3. Envelope should be properly sealed so that contents of the bid are fully enclosed and cannot be known until duly opened.
4. Bid Reference No. and Nature of work should clearly be written on top left corner of the envelope.
5. Address and contact No. of the bidder on the envelope should be written.
6. Bids will Publically be opened on the exact date and time given in the advertisement in the presence of the bidders / authorized representatives who may choose to be present.
7. The bid should be properly page numbered along with index. Separators should be used for differentiation of various documents.
8. Bidders are also required to state, in their bid, the name, title, contact number (landline, Mobile) fax number and e-mail address of the authorized representative through whom all communications shall be made until the process has been completed.
9. All bids must be received in the office of **Principal Govt. College of Technology Multan**, within due date and time as mentioned in the invitation to bid / advertisement through registered post/courier. No bid will be accepted if submitted by hand.
10. The Procuring agency will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
11. Bidding documents should properly be signed and stamped.
12. No bid will be accepted after closing date and time.
13. The total quoted price must be inclusive of all applicable taxes and duties as per prevailing Govt. rules, transportation / delivery, etc. in Pak Rupees.
14. Evaluation of bid shall be made on least cost basis.
15. Bidders should accept all the terms & conditions of bidding documents and conditional bid should not be submitted.
16. Bidder shall submit C&W Enlistment and PEC Registration Certificates.
17. The bidder must be active tax payer.
18. Bidder shall submit NTN and GST Registration Certificates.
19. Bid security of Rs. 28060/- (@ 2% of estimated cost of Rs. 1402815/-) must be attached in original.

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

Successful bidders will attend the office of the Principal Govt. College of Technology Multan to sign the contract agreement and for submission of performance security amount if applicable.

20. Contract agreement will be signed on the stamp paper in accordance with stamp act 1899 read with Finance Act 1995. Successful bidder(s) will be responsible for purchase of stamp paper.
21. The Procuring agency reserve the rights to cancel the tender at any stage without stating any reason.



Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

BID FORM FOR REPAIR OF BOUNDARY WALL ESTERN SIDE OF GCT MULTAN**AR/SR 2022-23**

As per rule- 12(1) of Punjab procurement rule 2014. The bids/tender has been uploaded on PPRA websites. www.ppra.punjab.govt.pk

FORM OF BID

Name of Scheme: AR/SR work at GCT Multan. (GCT/MN/AR-SR/23/01)

Tender Form/bids receiving date: 29-04-2023 up to 10:00 A.M

Tender Form/bids opening date: 29-04-2023 up to 10:30 A.M

Tender Form fee: **Rs. 1000/=** (Non-refundable) deposited in the
A/C No. 5310023955100148 B.O.P, Mumtazabad Branch, Multan.

Name of the Firm & Address: _____

NTN # : _____ (please attach copy) PEC # : _____ (please attach copy)

GSTN# : _____ (please attach copy)

C&W Punjab /other Govt. Department registrations# : _____ (please attach copy)

Phone No (office): _____ Mobile: _____

Name of Authorized person: _____ (please attach Authority Letter)

CNIC#: _____ (Please attach copy)

Earnest money CDR No.: _____ Date: _____

Amount: R s /- _____ Name of Bank: _____ City: _____

Rate according to Estimated Cost (Approved) above / below (%age) _____

Note: The bidder can quote rates above/ below or at par (in %age) according to rough cost estimate, MRS 2nd Bi-annual 2022.

Signature & Stamp of bidder _____

Principal/Convener, AR/SR Committee _____

FORM OF BID

Govt. College of Technology, MULTAN ANNUAL REPAIR/SPECIAL REPAIR 2022-23 2nd Bi-Annual (1-July-2022 to 31-December-2022) Repair of Boundry wall, Electric Pole Foundation, Overhead water Reservoir, Civil&Electrical HOD Office+Lobby, Dispensary and Principal Office ABSTRACT OF COST					
Sr. No.	Description	Qty	Unit	Rate	Amount
Boundry Wall					
1	Dismantling Lean concrete 1:4:8 (p#35-19a)	180.00 cft	100 cft	5604.7	10088.46
2	Dismantling brick work in lime or cement mortar. (p#34-13)				
i	Some portion of fallen wall and remaining damaged wall	135 cft	100 cft	4330.9	5846.72
ii	Remaining damaged wall	304 cft	100 cft	4330.9	13155.10875
iii	Some portion of fallen wall	126.56 cft	100 cft	4330.9	5481.19
iv	Damaged column (12 columns of 1.125')	98.72 cft	100 cft	4330.9	4275.46
v	Remaining damaged wall	438.75 cft	100 cft	4330.9	19001.82375
3	Dismantling cement concrete plain 1:3:6 (p#35-19b)	33.75 cft	100 cft	9171.35	3095.330625
4	Earthwork excavation undressed lead upto a single throw of Kassi, pharaoh or shovel, in ordinary soil (p#27-1b)	4350.00 cft*	1000 cft	3801.66 4585.70	16586.95
5	Cement concrete brick or stone ballast 1 1/2" to 2" (40 mm to 50 mm) gauge, in foundation and plinth, Ratio 1:4:8 (p#41-3b)	435 cft	100 cft	24893	108284.55
6	Pacca brick work in foundation and plinth Ratio 1:4 (p#52-4i)			28698 28698	45199 45199
i	Step 1	157.5 cft	100 cft	30370.8	4784.01
ii	Step 2	135 cft	100 cft	30370.8	4100.98
iii	Step 3	112.5 cft	100 cft	30370.8	3416.35
iv	Step 4	90 cft	100 cft	30370.8	2733.72
v	Step 5	1485.00 cft	100 cft	30370.8	451006.38
7	Providing and laying damp proof course 1 1/4" thick (40 mm) of cement concrete 1:2:4 (using cement, sand and shingle), including bitumen coating (with one coat bitumen and one coat polythene sheet 500 gauge) (p#47-36a)	270	100 sft	8660.55	23383.49
8	Pacca brick work in ground floor ^{other than} Ratio 1:4 (p#53-4) 70			31483.10 31483.10	338853 338853
i	9" wall	1076.3 cft	100 cft	32685.8	350720.97
ii	13.5" column (31 columns of 1.125')	274.64 cft	100 cft	32685.8	89935.64
9	Ratio 1:3 Cement pointing struck joints, on walls, upto 70' (6.00 m) height (p#77-18b)	1600	100 sft	3357.65	80523.60
10	Extra cost of labour and material for red oxide pigment in cement pointing to match with the colour of bricks (p#78-31)	1600	100 sft	669	16056
11	Rehandling of earthwork Lead upto a single throw of Kassi, pharaoh or shovel (p#29-13a)	2400 cft	1000 cft	2547.6	6114.24
12	Cement concrete plain including placing, compacting, finishing and curing complete (including screening and washing of stone aggregate): Ratio 1: 2: 4 (p#41-5f)	90 cft	100 cft	38219	34397.10
13	Providing and fixing anti climb high security galvanized razor cut wire (24" diameter) having double sharp four U-shaped pointed 0.5 mm thick (22mmx15 mm barbs) spaced @ 33 mm c/c stapled over 2.5 mm dia high tensile Core wire making coil fencing of specified diameter @ 4" c/c fixed on 2'-3" high M/S angle iron post 1 1/2" x 3/16" embedded in base of PCC (1:2:4) (4" x 4" x 9") @ 4' apart i/c the cost of 2 No. bars 3/8" dia welded horizontally with angle iron posts, binding wire, painting of posts, etc. complete in all respects as approved and directed by the Engineer incharge. (p#215-46i)	240 ft	Per ft	544.35	130644.00
Total =					1518500.47

19940/-
38742
3228
25828
426165
86465
56409
11239

Bricks $2146 \times 13.5 \times 60\% = 17383$
Brick bats $= 2146 \times \frac{40}{100} = 858$

Deduction of old material
 1 x 240' x 1.5' x 0.375' = 135 cft
 1 x 240' x 1.125' x 3' = 810 cft
 12 x 1.125' x 1.125' x 6.5' = 99 cft
 1 x 226' x 0.75' x 6.5' = 1102 cft
Total Quantity = 2146 cft
 Material available at site = 50% of total quantity
 No. of bricks = 60% of available quantity at site (1/2 of 06.004 for old bricks)
 No. of brick bats = 40% of available quantity at site (07.001)

17383
858
Total Deduction: 2146
Sub Total: 1475336.47
Add 16% PRA: 236053.84
Grand Total: 1711390.31
say: 1711500

Signature of AR/SR Committee
 1) Convener/Principal GCT Multan
 3) R.D Representative (S)

2) Senior Most Member
 4) Technical Member

Signature & Stamp of bidder _____

Principal/Convener, AR/SR Committee _____

FORM FOR AWARD OF CONTRACT (CONTRACT AGREEMENT)

This agreement is made in the presence of the witnesses named below on this ____ day of 2023 at _____ between Govt. College of Technology, Multan (hereinafter called "the Procuring Agency") and _____ (hereinafter called "the Contractor").

Whereas the Procuring Agency invited bids for execution of AR/SR work and has accepted a bid by the Contractor for the execution of AR/SR work in the sum of Rs. ----- (hereinafter called "the Contract Price").

Now this agreement witnesses as follow:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the bid document referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz., the:
 - a) Invitation to bid as publicized / advertised by the Procuring Agency
 - b) Bidding document as bought from the Procuring Agency
 - c) Form of Bid
 - d) Undertaking submitted by the bidder along with the bid papers
 - e) Work Order.
 - f) General and special conditions regarding AR/SR Work as given in the bidding documents
 - g) This contract agreement as executed between the Procuring Agency and the Contractor.
 - h) The Bid Security.
 - i) Performance Security
3. In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute the AR/SR work and to rectify the defective work in conformity and in all respects with the provisions of the award of contract.
4. The Procuring Agency hereby covenants to pay the Contractor in consideration of the execution the AR/SR work, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.
5. Payment will be made through cross cheque after completion of work, and successful final inspection. The contractor shall provide all necessary supporting documents along with invoice for payment.
6. All disputes or differences between the parties in connections with or arising out of this agreement shall be settled through arbitration in accordance with the provisions of Punjab Procurement Rules 2014. The arbitration should be made through mutually agreed single arbitrator on the request of contractor.
7. Bound to complete the pending work at risk and cost of contractor.

Signature & Stamp of bidder _____

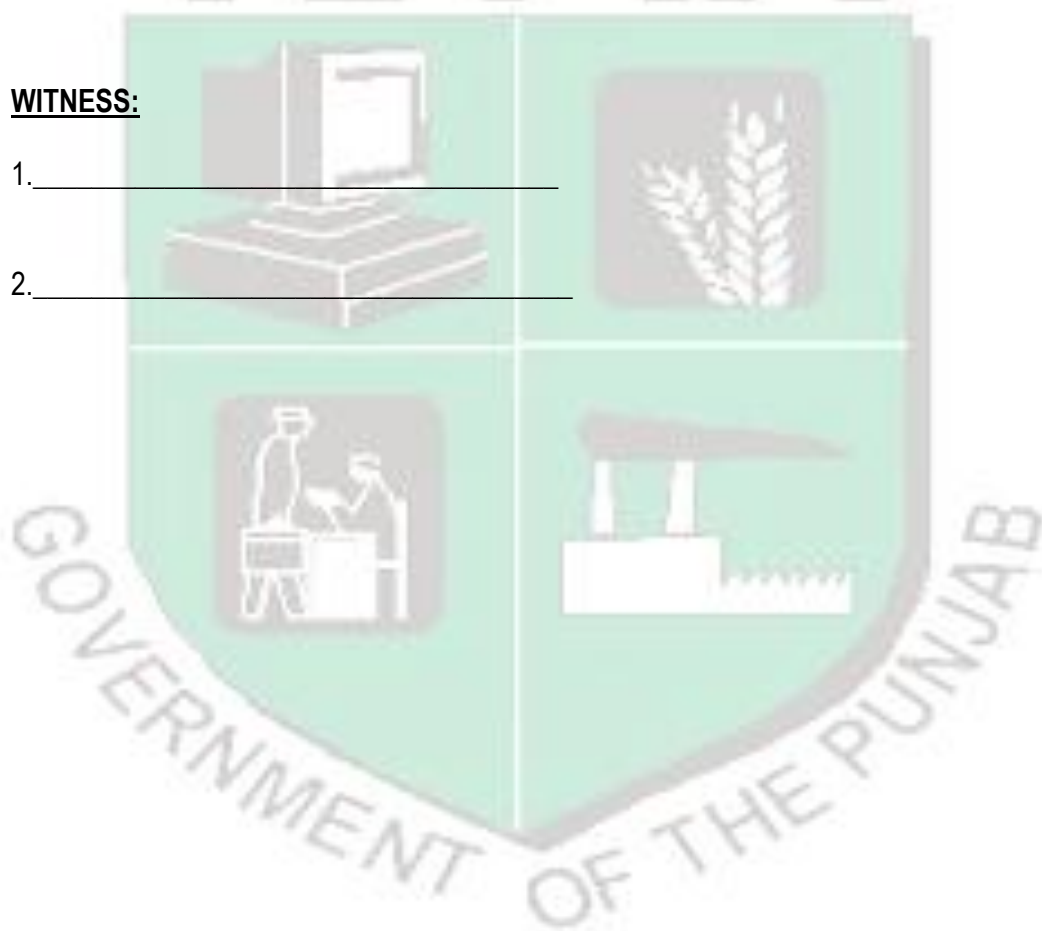
Principal/Convener, AR/SR Committee _____

In witness whereof, the parties have hereinto set their respective hands and seals the day and the year hereinto before set forth.

<u>Procuring Agency</u>	<u>Bidder / Contractor</u>
Signature: _____	Signature: _____
Name: _____	Name: _____
Designation: _____	Designation: _____
Date: _____	_____

WITNESS:

1. _____
2. _____



Signature & Stamp of bidder _____

Principal/Convener, AR/SR Committee _____

BIDDING DOCUMENTS

Annual Repair/Special Repair GCT Multan

1. SCOPE OF WORK

Scope of work includes (AR/SR) Works at GCT Multan as per specifications. (Detailed Estimate/TS estimate attached).

2. TENDER ELIGIBILITY / CRITERIA

Eligible Bidder is a Bidder who:

1. Registration with tax authorities and active tax payer.
2. Approved Contractor/Firms having valid C&W Enlistment and Pakistan Engineering Council (PEC) registration Certificates.
3. Affidavit on stamp paper indicating that company is not blacklisted / delisted by any Government, Semi Government, and Autonomous body, Special Institution or regulatory Body (Sample Enclosed).
4. Well Reputed/Experienced Firm.
5. Valid copy of CNIC of the Contractor.
6. The Contractor/ Firm must be GST & NTN Registered. In case of exemption, proof should accompany the quotations.

Note: Verifiable proof for all the above shall be mandatory. Non-submission may cause disqualification of the bidder for further process.

3. TERMS AND CONDITIONS

- (1) The firm/contractor should offer rates, as per M R S, Finance Department Punjab, 2nd BI-Annual 2022 available on website of Finance Department Govt. of the Punjab, on the enclosed detail of AR/SR work.
- (2) Tender Form Fee is non-refundable.
- (3) The bids submitted without or less bid security as mentioned in the tender notice will not be processed.
- (4) The AR/ SR Committee may reject all bids at any time prior to the acceptance of a bid by recording the grounds for its rejection, The AR/ SR Committee will not bound to award the contract to the lowest or to any other bidder.
- (5) The AR/SR committee upon request communicates to any bidder the grounds for its rejection of all bids but shall not be required to justify those grounds.
- (6) Time of completion of work is **30 days**.
- (7) Offer/Bid will remain valid for 120 days from the date of opening of tender. However, AR/SR Committee may ask for extension in bid validity period.

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

- (8) The contractor / firm will complete the AR/SR work according to the specification and Terms / Conditions mentioned herein the bidding documents, otherwise contract will be cancelled and Security will be forfeited.
- (9) The decision of the Annual Repair /Special Repair committee will be final and can't be challenged in the court of law.
- (10) The total amount of completed AR/SR work should not exceed the estimated amount.
Note: The payment of exceeded work will not be made.
- (11) Best quality material/items have to be used for AR/SR work according to the specification as mentioned in the detailed estimate. No sub-standard material/items should be used.
- (12) The Procuring agency will not accept any responsibility for loss to the firms/contractors due to interruption of work as a result of shortage/delay in the supply of labor, materials and machinery required for completion of AR/SR work or some calamity.
- (13) The AR/SR committee or nominated officer/official can monitor/check quality of material/items being used, quality of AR/SR work done at any time, and can stop the AR/SR work if quality of material/items being used or quality of AR/SR work is found sub-standard.
- (14) A penalty will be imposed as per Govt. rules to the bidder who will not complete the said work within the stipulated period of time as mentioned in contract after thorough deliberation of AR/SR Committee.
- (15) The contractor will submit detail bill duly prepared in accordance with the MRS 2nd BI Annual 2022. Payment will be made entirely on the basis of actual work done, after verification.
- (16) All assessments and procuring procedure i.e., receiving, opening, awarding etc. will be governed by the Punjab Procurement Rules (PPRA) 2014 and its amendment time to time.
- (17) The **10% Security** will be deducted from the bill of the contractor, which will be returned after expiry of successful performance period (i.e., 6 Months)
- (18) Any lowest bidder, whose bid will be below than **5%** of the TS estimated cost, shall have to deposit the difference amount between the estimated cost and rate quoted by the bidder as (quality control guarantee/additional performance security, which will be returned to the contractor on the successful completion of work vide Govt. of Punjab Finance Department Notification No. RO (Tech) FD-1-2/83 VI(P) dated 24-01- 2006 read with RO(Tech) FD-1-2/2010 dated 04-09-2012. Failure to deposit the additional performance security within 7 days after the approval of tender rates will result in forfeiture of earnest money without any further notice.
- (19) The tendering process of AR/SR work and payment will be made according to PPRA rules, 2014 through cross cheque after deduction of necessary Govt. taxes etc.

Signature & Stamp of bidder _____

Principal/Convener, AR/SR Committee _____

GENERAL TERMS & CONDITIONS

1. Scope of Work

Scope of work includes AR/SR as per detailed estimate/T.S estimate.

2. Procurement Procedure and Method of Procurement

Single stage one envelope bidding procedure will be adopted.

3. Validity of Bids

The bids shall remain valid for a period of 120 days from the date of opening of bids. Further extension if required will be obtained as per Punjab Procurement Rules 2014.

4. Currency

Firm and final rates should be quoted in PAK Rupees.

5. Govt. Taxes

The total quoted price must be inclusive of all applicable taxes as per prevailing Govt. rules & duties in Pak Rupees.

6. Preparation of bids/ Proposals

Proposal / bid must be prepared as per instructions of bidding documents. The bid / proposal should be properly paged numbered along with index. Separators should be used for differentiation of various documents.

7. Rates on the Form of Bid

Rates should be quoted on the attached prescribed Form of Bid. Bidder shall fill all Blank columns of the Form of Bid.

8. Alternative Bids

More than one bid / offer / tender will not be considered from the same bidder. Further, alternative bid / bids of an item / items will not be considered and the bid shall be liable to be rejected.

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

9. Acceptance of Arithmetical Errors

In case of discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected and its bid security will be forfeited.

10. Verification

Procuring agency can verify any or all documents / information submitted by the bidder. In case of bogus documents and wrong information the same would not be considered and the bid shall be liable to be rejected.

11. Submission of Bids

The interested bidders should submit bids of the complete package on the basis of "single stage one envelope procedure". All bids must be received in the office of Principal (GCT Multan) within due date and time as mentioned in the Invitation to Bid / Advertisement (Tender Notice).

12. Opening of Bids

Bids will publically be opened by the AR/SR Committee of GCT, Multan in the presence of bidders or their representatives who may choose to be present, as per date, time and venue mentioned in the advertisement (Tender Notice) / invitation to bid.

13. Evaluation & Award of Contract and Work Order:

Contract will be awarded by following lowest competitive rates as per PPRA Rules 2014. Any lowest bidder, whose bid will be blow than 5% of the TS estimated cost, shall have to deposit the difference amount between the estimated cost and rate quoted by the bidder as (quality control guarantee/additional performance security, which will be returned to the contractor on the successful completion of work vide Govt. of Punjab Finance Department Notification No. RO(Tech) FD-1-2/83 VI(P) dated 24-01-2006 read with RO(Tech) FD-1-2/2010 dated 04-09-2012. Failure to deposit the additional performance security within 7 days after the approval of tender rates will result in forfeiture of earnest money without any further notice.

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

14. Rejection of the Bid

Bids will be rejected in case of the following:

1. Received after due date and time.
2. Bidding documents are unsigned / unstamped.
3. The bid is conditional.
4. The bid is from a bidder who is black listed, by any Government / Semi-Government Department / Autonomous Bodies in any part of Pakistan
5. The bid is received by telephone/ fax/ telegram/E-mail or by hand.
6. Offering partial scope of work / incomplete bids
7. Bid Security is not attached with the bid OR lesser in amount than required OR not in favor / name of Principal GCT Multan.
8. If the bidder is not on active tax payer list of FBR.
9. Not having valid PEC registration. Renewal Case under process will also be rejected.
10. Not Valid registration/Enlistment Certificates (Punjab C&W/ all other registration permissible under PPRA rules 2014)

15. Payment Mode

On 100% completion of work payment will be made through cross cheque after deduction of all taxes as per Government rules.

16. Taxes

GCT Multan shall deduct all applicable taxes at the prevailing rate prescribed by the Govt., from all payments submitted by the contractor. Change in the rate of tax announced by the Govt. From time to time will be applicable.

17. Bid Security

All bids accompany the bid security @ 2% as demanded in the invitation to bid in the form of CDR / DD / PO / Banker's cheque in favor of Principal GCT Multan. In case of withdrawal of bid after opening of bids, the bid security will be forfeited.

18. Release of Bid Security

Bid Security of unsuccessful bidders will be released after signing of contractor agreement with the successful bidder.

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

19. ARBITRATION

In case of any dispute between the procuring agency and the contractor after the procurement contract, the dispute should be resolved through Arbitration.

20. BLACK LISTING

The procuring agency may, for a specified period, debar a bidder or contractor from participating in any public procurement process of the procuring agency, if the bidder or contractor has:

- (a) Acted in a manner detrimental to the public interest or good practices.
- (b) Consistently failed to perform his obligation under the contract.
- (c) Not performed the contract up to the mark; or
- (d) Indulged in any corrupt practice.

Black listing mechanism will be followed as per Punjab Procurement Rules 2014.

21. COMMUNICATION

In case of any problem regarding preparation and submission of bids, Principal GCT Multan may be contacted.

22. NON-ATTENDANCE OF CONTRACT

If the Contractor upon receiving work order does not execute the work within prescribed period, the CDR will be forfeited.

23. DELAY IN EXECUTION OF WORK.

A penalty will be imposed in case of any delay beyond prescribed time / period for delay in completion of work.

- (a) 1 to 15 days = @ 0.5% of total bill value.
- (b) 16 days to 30 days = @ 1.00% of total bill value.
- (c) 31 days to 60 days = @ 1.5% of total bill value.
- (d) 61 days to 90 days = @ 2.00% of total bill value.

Any delay in completion of work beyond above mentioned 30 days due to any reason may lead to cancel the contract work. Once the contract is cancelled due to such reason, CDR deposited by the contractor will be forfeited and no compensation will be entertained.

24. EXTENSION OF TIME

AR/SR Committee may extend completion period if committee agrees that the work is delayed due to reasons beyond the control of the Supplier/Contractor.

Signature & Stamp of bidder_____

Principal/Convener, AR/SR Committee_____

AFFIDAVIT

It is certified that;

(Bidder Name)

(Address)

Having NTN.No. _____ and PEC and C&W Punjab Enlistment / any other Govt. Department Registration No. _____ has neither been ever black listed by any Govt/Private Agency/Institution in any respect, neither been ever declared as Bankrupted by any Financial Institution nor indulged in any litigation with any Govt. /Private Agency/Institution/Financial Institution regarding any Civil Works. And we have read and understand all terms & conditions and undertake to abide by all Terms & Conditions mentioned in this Tender Document.

Name: _____

In Capacity of _____

CNIC: _____

Signature _____

Stamp: _____

Date _____

Note: This affidavit must be submitted on legal stamp paper of **Rs. 100**

Signature & Stamp of bidder _____

Principal/Convener, AR/SR Committee _____

CHECK LIST / GUIDELINES FOR BIDDERS

All bidders are requested to read the under mentioned checklist carefully and ensure that the under mentioned all Requirements are met for the preparation and submission of their bids:

Sr. No.	Requirement	Yes / No
01.	The bidder is active tax payer throughout the procurement process	
02.	Bid Security as demanded in the invitation to bid is available in the bid.	
03.	Bid reference and package at top left corner of the envelope is marked	
04.	No Erasing, cutting/ overwriting made. If made the same is properly signed and stamped	
05.	Envelope are properly sealed	
06.	Name, title, contact number (landline, Mobile) fax number and e-mail address of the authorized representative provided & Copy of CNIC is Attached.	
07.	Bids are addressed Principal Govt. College of Technology Multan.	
08.	All pages of bidding documents are properly signed and stamped at the given place	
09.	Registration Certificate with PEC for current Financial Year	
10.	Firm and final rates are quoted in PAK Rupees	
11.	Enlistment Certificate from C & W Punjab / any other relevant department.	
12.	Quoted bids are inclusive of all taxes, duties, transportation charges etc. in Pak Rupees.	
13.	Rates are quoted on the attached prescribed Form of Bid	
14.	No calculation or arithmetic error is made	
15.	Bid is submitted within due date and time	
16.	Bid is not conditional	
17.	Certificate at the end of bidding documents is signed and stamped	
18.	Read and understand all the bidding documents	
19.	Address and contact No. of the bidder on the envelope is written	